

Minutes for West Elementary PTO Meeting

September 1, 2011

Members in attendance: Amy Schwein, Amy Donahue, Angie Matthews, Jolene Meyer, Brian Koch, Michelle Koch, Christine Chainey, Cathy Wilber, Angela Dau, Robin Butler, Laura Ebert, Jill Hupe, Amy Hecke, Kim Newell, Joanie Doperalski, Lori Rice, Bruce Coleman, Shelly Coleman, Katie Fritz.

President Amy Schwein called the meeting to order. Introductions were made for all new and returning members. Minutes from the August meeting were reviewed and approved. Thank-you letters for various end-of-the-year (2010-2011) activities were acknowledged and reviewed. Jill Hupe provided the following Treasurer's report:

KVSB Checking account balance: \$2,771.50

KVSB Savings account balance: \$4,046.79

FNB Savings account balance: \$4,024.57

It was noted that \$16 in expenses for cinnamon rolls for end-of-the-year activities were not included in the expense list. Angie Matthews motioned to pay this bill; Amy Donahue second the motion.

Old Business: The Carnival is planned for Friday, Sept. 16TH from 5:30-8:00 pm. Committee updates are as follows:

Advertising: Laura Ebert picked up signs from the school to repaint and post along Lincoln St., Columbian Rd, and HWY 24. She will contact WTC channel 3 and various radio stations for further advertising opportunities. Flyers will be posted in local businesses. Copies can be made at West.

Silent Auction: Amy Hecke reported for Stacie Jones who could not attend the meeting. There are currently 60 items already donated for the auction. 15 tables have been reserved to help display everything. If anyone knows people who would like to donate items for the auction, please contact Stacie or Amy.

Raffle Baskets: Kim Newell has assigned all teachers a theme and most teachers have posted these on their classroom blog. All items are due at school by Thursday, Sept. 15TH. Anyone who is available to help assemble these baskets are welcome to help. Kim plans to meet in the conference room on Thursday, Sept. 15TH at 6:00pm.

Sign-up sheets: Angie M. and Lori R. reported that there will be a prize for the first teacher to have their classroom volunteer sheet filled. These sheets will be posted on the teachers' blogs. Angie M. will make reminder labels for the parent volunteers, water and cake donations. These will be sent home with the students the day before the Carnival. It was also mentioned that we may want to send Carnival reminder stickers home with Central students as well.

Games: Jen F. and Amanda are working on placement maps for the games (inside and outside options). If it rains, everything will be moved indoors. There is the possibility of including a new photo booth with "cut-out" faces of a scuba diver and a mermaid. Amanda Jantz is looking into this activity. We will need to assign a teacher to this if it is included into the carnival. Set up time is scheduled for 1:30 pm. Anyone is welcome to help.

Prizes: Amy Donahue reported that we received several donated items: Coupons for Sonic ice cream cones, Gambino's mini pizzas and Chipotle kid's meals. Other items have been ordered from Oriental Trading totaling \$129.

School Kits: The contract for the 2011-2012 school year has been signed to help PTO receive a 10% discount.

New Business: Club's Choice Fundraiser- The kick-off is set for Sept. 26th. (Either Amy S. or Robin B. will contact Cathy Stenger to help set this up.) Orders will be due on Oct, 10th and pick-up will be Nov. 1ST. Last year we made between \$11-12,000 on this fundraiser!!

Jolene Meyer will help enter all the new VIP forms (which were received at registration) into a spreadsheet for PTO.

Shelly Coleman will chair the Parent-Teacher Conference Meal which is scheduled for Thursday, Oct. 20Th, starting at 4:00pm.

The next PTO meeting is scheduled for Thursday, October 6Th at 6:00 pm. in the library.