

**West Elementary PTO Meeting Agenda**  
**August 4, 2011**

- **Call Meeting to Order**
- **Treasurer's Report**
- **Correspondence**
- **2011-2012 Officers**
  - President: Amy Schwein
  - Vice President: Angie Matthews
  - Secretary: Amy Donahue
  - Treasurer: Jill Hupe
- **Carnival**
  - Carnival is set for September 16, 2011 from 5:30pm-8:00pm.
  - Jen Faulkner and Amanda Jantz will co-chair the Carnival.
- **Volunteer Assignments for Carnival:**
  - Jen Faulkner and Amanda Jantz are co-chairing and will be in charge of games.
  - Advertising: ? Check with Laura Ebert to see if she would take this on?
  - Eli Jantz, Eric Schwein, and Allan Fritz are all committed to helping the day of the event. Steve Flinn *may* help, depending on the baby situation☺.
  - Amy Schwein has reserved Little Apple Amusements.
  - Basket Raffle: Kim Newell
  - Volunteer Coordinator/Scheduling: Angie Matthews and Lori Rice
    - Need to provide sign-up sheets for cakes/water at Back to School Night/Open House on August 18 and Parent Night on August 30.
    - Place schedule on PTO blog (Lori)
  - Money/Tickets: Jill Hupe and Amy Donahue
  - Food Court: Christine Chainey will coordinate. Mary Kay Elder will pop popcorn onsite. Amy Schwein will order cotton candy.
  - Silent Auction: Stacie Jones. She will ask Kara White and Courtney Oviatt if they will also help.
  - Prizes: Amy Donahue. Both US Toys and Smile Makers were suggested as possible prize sources. It was also suggested that being able to work "behind the wall" at both the Surprise Wall and the Wet Sponge Toss could be the prize for some of the older students.
  - Meal – Dossie will coordinate (Robin will work with Dossie to get her the information). We will offer hamburger and hot dogs, which will be grilled outside by some volunteer dads. Menu will be hamburger or hotdog, chips, cookie and bottled water. Laura Fails will check on the possibility of obtaining some packaged carrot snacks.  
  
Prices: Hamburger Meal \$4.00  
Hot Dog Meal \$3.00
  - Other?

Next meeting is September 1, 2011 at 6:00pm in the West Elementary Library. All parents and teachers are invited and welcome to attend.